

**BABERGH DISTRICT COUNCIL**

**FROM:** Director of Corporate Services    **REPORT NUMBER:** **K192**

**TO:**    **OVERVIEW AND SCRUTINY  
(STEWARDSHIP) COMMITTEE**    **DATE OF MEETING:** 25 January 2011

**WORK PLAN FOR 2010/11**

**DATE OF COMMITTEE – 22 MARCH 2011**

| <b>Topic</b>  | <b>Purpose</b>                                  | <b>Decision or Recommendation to Strategy/Council</b> | <b>Lead Officer</b>                                |
|---|---|---|--|
| O&S (S) Committee Annual Report   | To consider draft Annual Report for 2010/11     | Recommendation to Council                             | Steve Ellwood                                      |
| Finance Risk and Performance Management 2010/11 – Quarterly Monitoring Report (Quarter 3) | To monitor key budget performance variations    | To be determined                                      | Sue Smith (finance)<br>Jonathan Seed (performance) |
| Managing the risk of Fraud and Corruption   | Annual report on the progress and actions taken | Decision  | John Snell   |

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## APPENDIX

**EXTRACT FROM STRATEGY COMMITTEE WORK PLAN INDICATING THE OVERVIEW AND SCRUTINY COMMITTEE WITHIN WHOSE TERMS OF REFERENCE THE ITEMS FOR THE NEXT MEETING FALL**

### DATE OF STRATEGY COMMITTEE – 10 FEBRUARY 2011

| <b>Topic</b>                            | <b>Purpose</b>   | <b>Decision by Strategy or Recommendation to Council</b> | <b>Lead Officer</b> | <b>O&amp;S Committee</b> |
|---|--|--|---------------------|--------------------------|
| Capital Programme 2010/11               | To commit non-committed schemes  | Decision   | Ryan Jones          | S                        |
| Capital Programme – uncommitted schemes | To review the rationale for the split between committed and uncommitted schemes          | To be determined   | Ryan Jones          | S                        |
| Final Budget proposals 2011/12          | To approve the General Fund and HR budgets and Council Tax                               | Decision   | Barry Hunter        | S and CS                 |
| Integration/Merger, as required         | Any necessary recommendations  | To be determined   | Pat Rockall         | S and CS                 |
| HR Policies                             | To approve HR policies on travel disturbance allowance, salary protection and redundancy | Decision   | Jeanette Bray       | S                        |

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