

# EQUALITY IMPACT ASSESSMENT

## THE STAGE ONE ASSESSMENT FORM - the initial screening process

<b>SERVICE, POLICY OR FUNCTION BEING ASSESSED:</b> Licensing (Alcohol, Gaming, Taxis, Street Collections)
<b>DESCRIPTION OF SERVICE, POLICY OR FUNCTION: (e.g. main purpose, users or beneficiaries etc)</b> Administration and issue of licences, plus authoring of policy documents. Enforcement controlled by a separate section of NABE. Advice to businesses on applications and compliance.
<b>Please indicate if it is an existing area of service or a new area/project:</b> Existing

<b>Target Equality Group</b>  <i>(see guidance note 2 for details)</i>	<b>Does it have a Positive Impact</b>  If yes, please explain how  <i>(see guidance note 6 for details)</i>	<b>Does it have a Neutral Impact</b>  If yes, please explain how  <i>(see guidance note 9 for details)</i>	<b>Does it have a Negative Impact</b>  If yes please explain how, indicate if it is legal and whether or not it is intended.  <i>(see guidance note 7 for details)</i>	<b>If it has a negative impact, is the level of this impact high or low?</b>  <i>(see guidance note 10 for details)</i>
<b>Age</b>		No age-related impact. The previous age-related medical requirements for older taxi drivers have been removed.		
<b>Belief or faith</b>		While alcohol is a major faith-related area, the application process self-determines that alcohol sales are acceptable to any applicant. Licensing objectives are nationally set and are not faith-based.		

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<b>Disability</b>	New private hire scheme for Sudbury is intended to require that all new licences are for vehicles with disabled adaptations.	Service principally about officers accessing premises, not how individuals access officers or services.		
<b>Sexual Orientation</b>		No impact		
<b>Gender</b>		No impact		
<b>Race</b>			One to one support for applicants where English is not their first language. Entire application process is subject to strict legal controls and local policy must be based on national guidance.	Low. Already controlled

**PLEASE ANSWER THE FOLLOWING QUESTIONS IF ANY AREAS HAVE BEEN IDENTIFIED WITH LOW LEVEL NEGATIVE IMPACT**

**IS THE IMPACT LIKELY TO CHANGE OVER TIME?**

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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**IF YES, HOW WILL THE IMPACT CHANGE?**

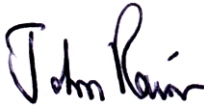

**WHAT CAN YOU DO TO MINIMISE OR REMOVE ANY *UNINTENDED* NEGATIVE IMPACT?**

N/A

**HOW COULD YOU MONITOR THIS WORK?**

Ensure continuation of existing systems. Enforcement action could be monitored to ensure there is not over-representation by any equality group that might indicate a service problem but this is not the responsibility of this Section.

**IF YOU HAVE IDENTIFIED ANY AREAS WHERE THE LEVEL OF NEGATIVE IMPACT IS HIGH PLEASE REFER TO YOUR HEAD OF SERVICE PRIOR TO COMPLETING A STAGE TWO ASSESSMENT FORM**

Signed:  .....Service Manager undertaking the Assessment.

Date: 3/9/08.....