

RIDING ESTABLISHMENTS ACTS 1964 and 1970

Application for [Licence] [Extension of Provisional Licence]

To: Babergh District Council
 Corks Lane
 Hadleigh
 Ipswich
 IP7 6SJ

I*:

Of:

Tel/Fax No:

Age: (if under 18 years)

am aware of the provision of the Riding Establishments Act 1964 and 1970 and **APPLY** for [a **LICENCE**] [an **EXTENSION to my PROVISIONAL LICENCE**] to keep a riding establishment commencing on [the first day of issue] [1st] (see Note 4) at the premises of which particulars are given below.

PARTICULARS**	
1. Postal address of Riding Establishment (including Post Code)	
2. Is the Establishment operative throughout the year? If not, state period when normally operative	
3. Who will have direct control or management of the Establishment?	
4. If that person is the holder of any of the certificates shown opposite, tick box against each of those held and enclose the certificate(s) with this application.	<input type="checkbox"/> Assistant Instructor's Certificate of the British Horse Society <input type="checkbox"/> Instructor's Certificate of the British Horse Society <input type="checkbox"/> Fellowship of the British Horse Society <input type="checkbox"/> Fellowship of the Institute of the Horse
5. If the person named at 4 above does not hold any of these certificates, give details of his/her experience in the management of horses.	

* Name and address in full; please state 'Mr', 'Mrs', etc, as applicable

** Attach separate sheets if necessary

Cross out any words in square brackets which do not apply

PARTICULARS (continued) **	
<p>6. Is a responsible person living on the establishment?</p> <p>If not, what arrangements are there in case of emergency?</p>	Yes/No
<p>7. Will the carrying on of the business of the Establishment be left at any time in the charge of a person under 16 years of age? (see note 1)</p>	Yes/No
<p>8. Will supervision by a responsible person of the age of 16 years or over be provided at all times while horses from the Establishment are used for providing instruction in riding or are let out on hire for riding (except in the case of a horse let out for hire for riding when the hirer is competent to ride without supervision?)</p>	Yes/No
<p>9. The applicant is required to answer YES or NO to the following questions:</p> <p>(i) Are you, or any person who will have control or management of the Establishment, disqualified for the time being from:</p> <p>(a) keeping a riding establishment? (b) Keeping a dog? (c) Keeping a pet shop? (d) Having the custody of animals? (e) Keeping a boarding establishment for animals?</p> <p>(ii) Are you the holder of a current insurance policy which:</p> <p>(a) insures you against liability for any injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving from you, in return for payment, instruction in riding; (b) insures you against liability arising out of such hire or use of a horse; and (c) insures such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by or derived from, such hire or use?</p>	<p>Yes/No Yes/No Yes/No Yes/No Yes/No</p> <p>Yes/No (If YES, enclose with this application evidence that you hold such insurance; if NO, state below what steps you are taking to obtain such insurance)</p>
<p>10. How many horses are kept under the terms of the Act at the present time?</p> <p>How many horses is it intended to keep under the terms of the Act during the year? (see note 3)</p>	

PARTICULARS (continued) **	
11. What accommodation is available for: (a) Horses (b) Forage and Bedding (c) Equipment and saddlery	Stalls Boxes Covered yard (Please state number, or dimensions in the case of a yard)
12. Is land available for: (a) Grazing (b) Instruction or demonstrating riding? (please give details)	
13. What is the name and address of your usual veterinary surgeon/practitioner?	

I enclose : [The appropriate Licence fee of £ (Please see attached sheet for alternative method of paying)]

[The certificate(s) referred to in item 4 above]

[The policy or other evidence of insurance referred to in item 9(ii) above]

(Read the following statement carefully before signing it. A false statement may render you liable for prosecution)

I declare my answers to the above questions to be correct in every respect.

Date:

(Signature)

.....

(If signing on behalf of a body corporate, state appointment held:

.....

NOTES

1. A licence may be granted to an individual over the age of 18 years or a body corporate. It will be a condition of any licence granted that the carrying on of the business of a riding establishment shall at no time be left in the charge of a person under 16 years of age.
2. It will be a condition of any licence granted that no horse will be let out on hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding) the holder of the licence is satisfied that the hirer of the horse is competent to ride without supervision.
3. (i) "Horse" includes any mare, gelding, pony, foal, colt, filly or stallion, and also any ass, mule or jennet.
(ii) The Act regulates riding establishments which let out horses on hire or use them for the purpose of providing, in return for payment, instruction in riding or for the purpose of demonstrating riding.
3. A licence is valid from the date of issue or from the first day of January next. Please state preference.

Payment of Fee

You are able to pay the fee for this licence by cheque posted to our office or by credit/debit card over the phone.

If you wish to pay by cheque, please make your cheque payable to **Babergh District Council** and send it with your completed form to:

Natural & Built Environment Division
Corks Lane
Hadleigh
Ipswich
IP7 6SJ

If you prefer to pay by telephone

1. Call 01473 825888/825705, please have your credit/debit card details ready.
2. You will be given a payment reference number.
3. You must write that number on this form in the space below.
4. Post the form to Natural & Built Environment Division address above.

Please tick one of the boxes below to indicate how you have paid.

- I have enclosed a cheque
- I have paid by telephone, the payment reference is