

EQUALITY IMPACT ASSESSMENT

THE STAGE ONE ASSESSMENT FORM - the initial screening process

SERVICE, POLICY OR FUNCTION BEING ASSESSED: Food and Health & Safety inspection, enforcement and promotion

DESCRIPTION OF SERVICE, POLICY OR FUNCTION: (e.g. main purpose, users or beneficiaries etc)

Programmed inspection of premises subject to legal control of food and health & safety. Enforcement action ranging from letters through to legal notices and prosecution. Advice to businesses on compliance. Dealing with food complaints from members of the public (very small percentage of overall activity).

Please indicate if it is an existing area of service or a new area/project: Existing

Target Equality Group <i>(see guidance note 2 for details)</i>	Does it have a Positive Impact If yes, please explain how <i>(see guidance note 6 for details)</i>	Does it have a Neutral Impact If yes, please explain how <i>(see guidance note 9 for details)</i>	Does it have a Negative Impact If yes please explain how, indicate if it is legal and whether or not it is intended. <i>(see guidance note 7 for details)</i>	If it has a negative impact, is the level of this impact high or low? <i>(see guidance note 10 for details)</i>
Age		No age-related impact		
Belief or faith			Some need for basic courtesies when discussing faith-related dietary matters but no effect on application of the law. Staff attendance and cascade training from food and faith seminars.	Low. Already controlled.

Target Equality Group <i>(see guidance note 2 for details)</i>	Does it have a Positive Impact If yes, please explain how <i>(see guidance note 6 for details)</i>	Does it have a Neutral Impact If yes, please explain how <i>(see guidance note 9 for details)</i>	Does it have a Negative Impact If yes please explain how, indicate if it is legal and whether or not it is intended. <i>(see guidance note 7 for details)</i>	If it has a negative impact, is the level of this impact high or low? <i>(see guidance note 10 for details)</i>
Disability		Service principally about officers accessing premises, not how individuals access officers or services.		
Sexual Orientation		No impact		
Gender		No impact.		
Race	Safer Food, Better Business Training in 2006/7 provided additional business support to ethnic food businesses.		Language barriers can mean that people subject to enforcement action may not understand what is required of them. Translator services are provided, both for correspondence and face to face contact. Multilingual leaflets and DVDs available. Standard language additions for high priority correspondence.	Low. Already controlled.

PLEASE ANSWER THE FOLLOWING QUESTIONS IF ANY AREAS HAVE BEEN IDENTIFIED WITH LOW LEVEL NEGATIVE IMPACT

IS THE IMPACT LIKELY TO CHANGE OVER TIME?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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IF YES, HOW WILL THE IMPACT CHANGE?

WHAT CAN YOU DO TO MINIMISE OR REMOVE ANY *UNINTENDED* NEGATIVE IMPACT?

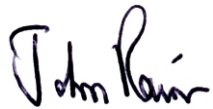
N/A

HOW COULD YOU MONITOR THIS WORK?

Ensure maintenance of current systems and training. Training records are already logged and multilingual leaflets always ordered where available

IF YOU HAVE IDENTIFIED ANY AREAS WHERE THE LEVEL OF NEGATIVE IMPACT IS HIGH PLEASE REFER TO YOUR HEAD OF SERVICE PRIOR TO COMPLETING A STAGE TWO ASSESSMENT FORM

Signed:



.....Service Manager undertaking the Assessment.

Date:

3/9/08.....

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