

EQUALITY IMPACT ASSESSMENT

THE STAGE ONE ASSESSMENT FORM - the initial screening process

SERVICE, POLICY OR FUNCTION BEING ASSESSED:	HEALTH & SAFETY
DESCRIPTION OF SERVICE, POLICY OR FUNCTION: (e.g. main purpose, users or beneficiaries etc)	
Function - To ensure that the appropriate health & safety legislation is applied to all contracts undertaken by the Division in the management of the Council's housing and non-housing assets.	
Please indicate if it is an existing area of service or a new area/project:	Existing service area

Target Equality Group <i>(see guidance note 2 for details)</i>	Does it have a Positive Impact If yes, please explain how <i>(see guidance note 6 for details)</i>	Does it have a Neutral Impact If yes, please explain how <i>(see guidance note 9 for details)</i>	Does it have a Negative Impact If yes please explain how, indicate if it is legal and whether or not it is intended. <i>(see guidance note 7 for details)</i>	If it has a negative impact, is the level of this impact high or low? <i>(see guidance note 10 for details)</i>
Age	YES: <ul style="list-style-type: none"> Contractor awareness is raised regarding the safety of our elderly tenants when works are undertaken in our sheltered units An emergency response service is offered to all of Babergh's residents	YES: All works undertaken must be carried in accordance with statutory health & safety legislation	No	N/A
Belief or faith		No identified impact	No identified impact	N/A

Target Equality Group <i>(see guidance note 2 for details)</i>	Does it have a Positive Impact If yes, please explain how <i>(see guidance note 6 for details)</i>	Does it have a Neutral Impact If yes, please explain how <i>(see guidance note 9 for details)</i>	Does it have a Negative Impact If yes please explain how, indicate if it is legal and whether or not it is intended. <i>(see guidance note 7 for details)</i>	If it has a negative impact, is the level of this impact high or low? <i>(see guidance note 10 for details)</i>
Disability	YES: <ul style="list-style-type: none"> • Contractor awareness is raised regarding any disabilities experienced by any of our tenants when works are undertaken in their properties • An emergency response service is offered to all of Babergh's residents 	YES: All works undertaken must be carried in accordance with statutory health & safety legislation	No identified impact	N/A
Sexual Orientation	No identified impact	No identified impact	No identified impact	N/A
Gender	No identified impact	YES: All works undertaken must be carried in accordance with statutory health & safety legislation	No identified impact	N/A
Race	No identified impact	No identified impact	No identified impact	N/A

PLEASE ANSWER THE FOLLOWING QUESTIONS IF ANY AREAS HAVE BEEN IDENTIFIED WITH LOW LEVEL NEGATIVE IMPACT

IS THE IMPACT LIKELY TO CHANGE OVER TIME?

Yes No

IF YES, HOW WILL THE IMPACT CHANGE?

WHAT CAN YOU DO TO MINIMISE OR REMOVE ANY *UNINTENDED* NEGATIVE IMPACT?

HOW COULD YOU MONITOR THIS WORK?

IF YOU HAVE IDENTIFIED ANY AREAS WHERE THE LEVEL OF NEGATIVE IMPACT IS HIGH PLEASE REFER TO YOUR HEAD OF SERVICE PRIOR TO COMPLETING A STAGE TWO ASSESSMENT FORM

Signed: Ken Travers (other team members – Ryan Jones, Steve Clarke, Ben Hancock)

Date: 1st September 2008