

BABERGH DISTRICT COUNCIL

FROM: Head of Leisure and Community Services

REPORT NUMBER **E167**

TO: COUNCIL

DATE OF MEETING 18th October 2005

PERSON SPECIFICATION	
BOARD MEMBERS	
Category	Criteria
Experience	<ul style="list-style-type: none">➤ Proven track record in business or a relevant profession➤ Involvement in community service (paid or voluntary)
Skills and Abilities	<ul style="list-style-type: none">➤ Specialist skill, e.g. financial, legal, corporate, management, HR➤ Commitment to objectives of new organisation➤ Ability to involve other board members in discussion/debate➤ Communication skills – ability to express balanced opinions and listen to the opinions of others; ability to challenge and debate➤ Analytical skills – ability to read and understand complex subject matter and comment
Other requirements	<ul style="list-style-type: none">➤ Must be prepared to give up time to attend evening meetings and possibly some daytime meetings➤ Awareness of local issues and/or awareness and interest in the principal cause of the organisation➤ Appreciation of status and functioning of charitable organisation➤ Not disqualified from acting as a director/trustee
Additional Skills for Chair	<ul style="list-style-type: none">➤ Ambassador for the initiative➤ Leadership skills➤ Experience of board meetings➤ Planning and conducting board meetings effectively➤ Ability to involve other board members in discussions/working groups➤ Providing focus➤ Keeping an overview of company's performance➤ Establishing a constructive working relation with and providing support for Chief executive➤ Ensuring the Board monitors use of delegated powers➤ Impartiality, fairness and ability to respect confidences