



2004-2005
Supporting People
2006-2007
Waste and Recycling
2006-2007
Culture and Sport for
Hard to Reach Groups

PLANNING ENQUIRY FORM (Domestic Extensions and Outbuildings)

This form will help us provide a view on the need for you to submit a planning application for the alterations/extensions proposed to your home.

Once completed, please return to; **Chief Planning Control Officer, Babergh District Council, Corks Lane, Hadleigh, IPSWICH IP7 6SJ**
or by e-mail at: planningcontrol@babergh.gov.uk.

Official Stamp

Guidance Note

Part 1 of Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2008 grants a general permission (known as Permitted Development Rights) for certain types of minor developments, including modest extensions.

Based on your response to the following questions the Planning Section will provide a view as to the need or otherwise for you to submit a planning application. Please provide a plan (see item 8) showing the location and overall dimensions of the proposal together with any previous additions to the property including detached outbuildings. The plan must show the distance to the boundaries of the property. If you intend to carry out any other works not covered by this form, please mark these on the block plan.

This form is intended for guidance only and **does not constitute a formal planning application or lawful development certificate**. Any misrepresentation or failure to declare information can lead to unreliable advice and may result in unauthorised development. It is at your own risk, if you carry out any works without the appropriate consent(s) from the Local Planning Authority.

The Council will aim to provide a full response within 20 working days wherever possible following receipt of all the required information. However, it is not always possible to respond within this timescale where the enquiry is complex or where further information is subsequently requested.

Your Details
Name:
Address:
Site Address:
Daytime Telephone Number:
E-Mail Address:
Preferred Method of Contact:
Date Form Completed:

1. Is the Property a ...

Detached House Semi-Detached House Terrace Flat

2. Is the Property ...

A Listed Building In a Conservation Area Had its Permitted Developed Rights Removed

3. Since 1948 or the date of the erection of the Property, whichever is the later, has the house been extended in any manner?

Yes No

If Yes, please provide the external measurements below;

Type of Extension	Length	Width	Height to Ridge	Height to eaves (or flat roof)
	Metres	Metres	Metres	Metres
	Metres	Metres	Metres	Metres

4. Please provide a brief description of your proposal (including any proposed use if an outbuilding).

5. Please provide external measurements of your proposal and indicate its location on your plan.

Width Metres Length Metres Height to eaves Metres *Height to Ridge Metres

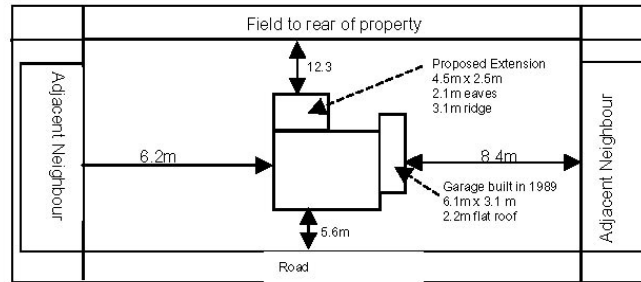
* Applicable only if the proposal has a pitched or sloping roof. If a flat roof is proposed, enter the height measurement in the height to eaves box.

6. Is the proposal attached to the property? Yes No
- Will the materials used match those on the existing house? Yes No
- Does the proposal involve a new access to the road? Yes No
- Will the proposal come closer to any highway than the existing dwelling? Yes No
- Will the proposal take up more than 50% of your garden area? Yes No

7. Block Plan

Use the space below to sketch the plan of your existing dwelling. Indicate all outbuildings and any extensions that have been added to the property since 1948 as far as you are aware. Please indicate the distance to outbuildings from your dwelling, the position of the public road and any footpaths and the boundaries of your property. The plan must be clearly dimensioned in metres.

EXAMPLE



Block Plan – Scale:

(Please use separate sheet if necessary – provide details of any attached sheets in this box)

Email: planningcontrol@babbergh.gov.uk

Website: www.babbergh.gov.uk

For Internal Use Only:

Date Received:
Internal Reference:

Officer Allocated:
Parish: