

## **BABERGH DISTRICT COUNCIL**

**FROM: Head of Organisational Development**

**REPORT NUMBER E305**

**TO: OVERVIEW & SCRUTINY  
(STEWARDSHIP) COMMITTEE**

**DATE OF MEETING 21 March 2006**

### **E-GOVERNMENT PROJECTS – EXPENDITURE AGAINST GRANT**

#### **1. SUMMARY**

- 1.1 This report provides an update on the current state of expenditure against E-Government (IEG) grant by E-Government projects.
- 1.2 Whilst commitment exceeds the required £900,000 target of IEG grant, invoiced (and paid) expenditure to the end of February has fallen to the “worst case” prediction as previously expected. This currently stands at £750,000 as at the end of February (a verbal update of the latest figure will be provided at the meeting). We are still aiming to spend the remainder on projects approved through the e-Government Steering Group by the end of March on the assumption that central government will require this.
- 1.3 It is expected that the flow of invoices planned for receipt in March will be sufficient to enable the target to be hit.

#### **2. RECOMMENDATIONS**

- 2.1 That the report is noted.
- 2.2 That the e-Government Steering Group continues to monitor and take appropriate action to maximise the expenditure of the IEG grant under existing delegated authority arrangements.

The Committee is able to resolve these matters.

#### **3. FINANCIAL IMPLICATIONS**

- 3.1 All of the £900,000 of the IEG grant has been committed. There is still £150,000 of this to be spent, and there is a risk that if this is not invoiced by 31/03/2006 any shortfall may be clawed back by central government.

#### **4. KEY INFORMATION**

- 4.1 Central government, through the ODPM, has provided a capital grant of £900,000 over the last 4 years to assist Local Authorities in achieving e-Government targets. It is possible that any part of this grant that is unspent at 31/03/2006 may be clawed back by Central government.
- 4.2 In addition, it has not been clarified whether this money must be spent (invoiced), or should be committed through an order. Consequently, we are assuming the worst case – i.e. all of the grant must be invoiced by 31/03/2006 in order that we do not have to return any of it.
- 4.3 As shown in Appendix A and Appendix B, at the end of February 2006, we have placed orders that cover the £900,000 IEG grant. Of this, we have been invoiced for £750,000. Consequently we

will have to spend a further £150,000 within March in order to ensure that we do not have to hand back any grant shortfall.

- 4.4 Invoices have now been received for goods and services, and there are staff cost commitments, for the following – these will be paid before the end of March.

£14,230	DIP / workflow project.
£4,883	Firewall upgrade project.
£2,114	Property Gazetteer custodian (internal staff cost).
£18,660	Positional Accuracy Improvement software / services
£2,577	Information Officer (internal staff cost).
£12,993	e-Procurement staff costs (internal staff costs)
<b>£55,457</b>	<b>TOTAL</b>

- 4.5 Further invoices for the Land and Property projects (LAMP), the Revenues Document Image Processing (DIP) project, and the e-Procurement project, are expected shortly, and these add further anticipated expenditure as follows:-

£73,000	LAMP projects.
£20,305	e-Procurement project.
£2,500	DIP project.
<b>£95,805</b>	<b>TOTAL</b>

- 4.6 The above will therefore utilise the remainder of the funding. However, there is also an amount of residual expenditure for some ongoing smaller projects which can also be used for contingency purposes, and again this is expected to be invoiced and paid by the end of March. The prediction for such projects is:-

£3,000	Completion of the Citrix roll-out (within the mobile working project).
£5,000	Personal Digital Assistant pilot (within the mobile working project).
£5,260	e-Claims (expense claims within e-Procurement).
£2,000	Smartcards.
£3,641	Smartboard (within the e-enabling the Council Chamber project)
<b>£18,901</b>	<b>TOTAL</b>

- 4.7 It is believed that all of the above provides the most effective way to spend the remainder of the IEG fund, with suitable contingency available for deployment as necessary.

## 5. APPENDICES

- (a) Expenditure compared to estimated expenditure – Appendix A.
- (b) Expenditure and Order Commitment – Appendix B.

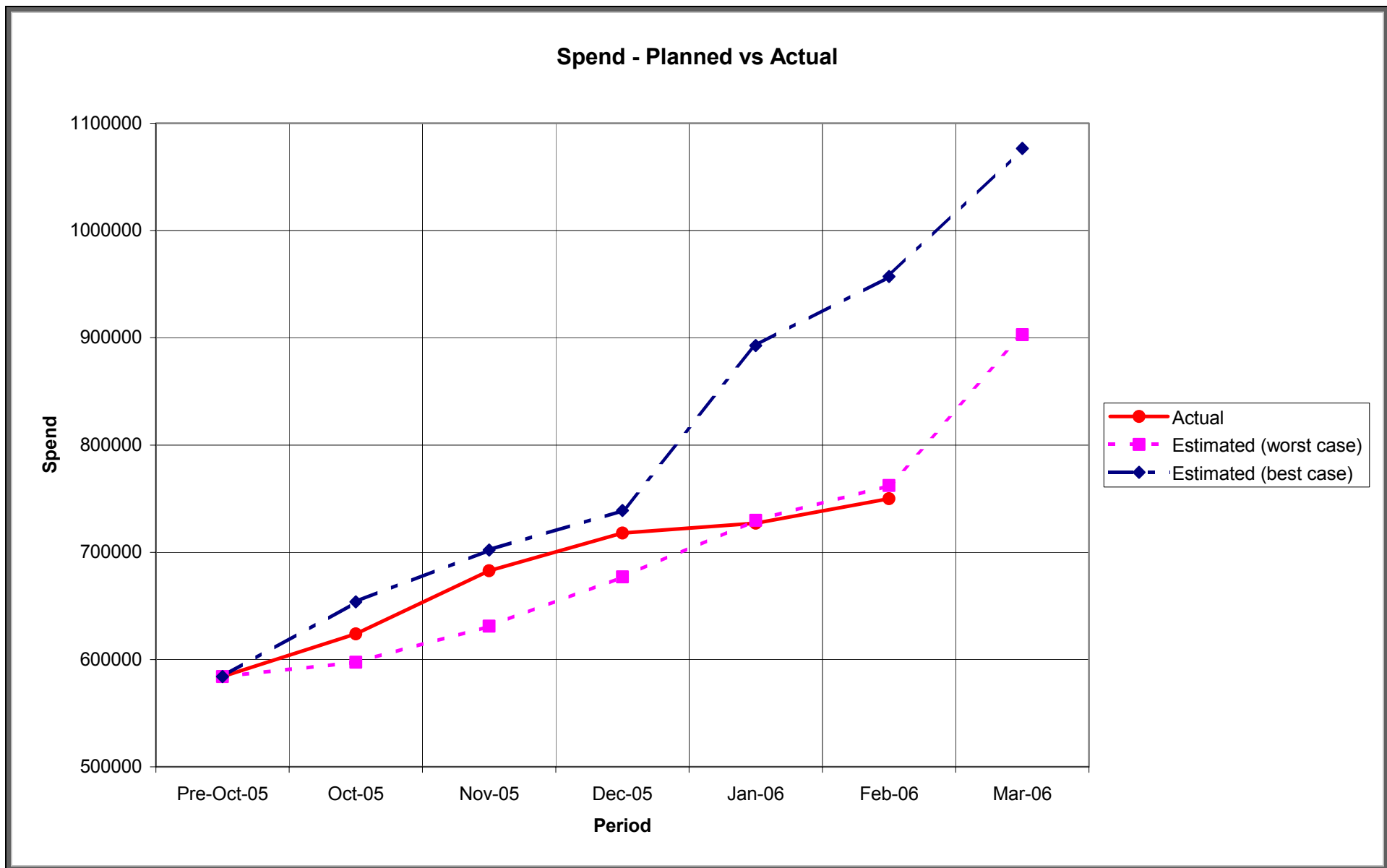
## 6. BACKGROUND PAPERS REFERRED TO:

None

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## Appendix A – Expenditure compared to estimated expenditure (worst case and best case)



## Appendix B – Expenditure and Order Commitment

