

BABERGH DISTRICT COUNCIL

FROM: Director of Corporate Services

REPORT NUMBER: **H181**

TO: OVERVIEW AND SCRUTINY
(STEWARDSHIP) COMMITTEE

DATE OF MEETING: 27 January 2009

WORK PLAN FOR 2008/09

DATE OF COMMITTEE – 24 MARCH 2009

| Topic | Purpose | Decision or Recommendation to Strategy/Council | Lead Officer |
|---|--|---|--|
| Internal Audit Work Programme 2009/10 | To consider proposed internal audit work programme for the next financial year | Decision | Barry Hunter |
| Finance, Risk and Performance Management – quarterly report | To note update on 2008/09 budget and performance | Decision | Janice Rees/ Barry Hunter |
| The Committee's Annual Report | To consider draft Annual Report for 2008/09 | Recommendation to Council | Ray Amesbury/ Steve Ellwood |
| Customer Services – opportunities for Improvement | To consider any variations arising from the Action Plan identified by CAST Board | Decision | Andrew Hunkin/ Bob Southgate/ CAST Board |
| Strategic Procurement Framework | To monitor implementation | Decision | Ryan Jones |
| 2009/10 Targets | To set PI targets for 2009/10 | Recommendation to Strategy | Janice Rees |

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APPENDIX

**COPY OF STRATEGY COMMITTEE WORK PLAN INDICATING THE OVERVIEW AND
SCRUTINY COMMITTEE WITHIN WHOSE TERMS OF REFERENCE THE ITEM FALLS**

DATE OF COMMITTEE – 12 FEBRUARY 2009

| Topic | Purpose | Decision by Strategy or Recommendation to Council | Lead Officer | O&S Committee |
|---|--|--|--------------------------------|--------------------------|
| Capital Programme 2008/09 | To commit uncommitted schemes | Decision | Ryan Jones | S |
| Final Budget proposals 2009/10 | To approve final proposals | Recommendation | Barry Hunter | S and CS |
| Medium Term Action Plans | To approve the delivery plan for 2009/10 | Decision | Mike Hammond/ Andrew Hunkin | S and CS |
| Planning Enforcement Policies and Procedures | To consider results of Consultation and adopt policy | Decision | Malcolm Firth | CS |
| Regeneration scheme - Wattisham Road, Bildeston | To seek approval to transfer land and 4 units to Orwell HA for redevelopment of the site | Decision | Housing Panel | CS |

DATE OF COMMITTEE – 9 APRIL 2009

| Topic | Purpose | Decision by Strategy or Recommendation to Council | Lead Officer | O&S Committee |
|---|---|--|-----------------------------|--------------------------|
| Capital Programme 2008/09 | To commit uncommitted schemes | Decision | Ryan Jones | S |
| Local Government Review | Any necessary decisions/recommendations associated with the Secretary of State's decision | To be determined | Pat Rockall | S and CS |
| Recreation Strategy/SPD | To adopt Strategy/SPD | Decision | Rich Cooke/ Sandra Scott | CS |
| Indicators and Targets for 2009/10 | To agree Babergh's performance indicator targets for 2009/10 | Decision | Andrew Hunkin | S and CS |
| CAST Programme | To agree the final position for the CAST Programme | Decision | Bob Southgate | S and CS |
| Dedham Vale AONB and Stour Valley Management Strategy | To seek adoption of the document | Decision | Peter Berry | CS |

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